

Interfima

Form CMP-01 – Complaint

Submit the completed form and your evidence to appeals@interfima.org. If you are registered through an approved centre, you may also submit the form to your centre administrator, who will forward it to Interfima.

Complainant (Learner / Centre / Other): _____

Contact email / phone: _____

Nature of complaint: ☐ Service ☐ Staff conduct ☐ Maladministration

☐ Other (please specify): _____

Details of complaint (explain what happened, when it occurred, and who was involved):

Outcome sought (what you would like Interfima to do in response to your complaint):

Signed: _____ Date: _____